



Gwasanaeth Democraidd
Democratic Service
Swyddfa'r Cyngor
CAERNARFON
Gwynedd
LL55 1SH

Cyfarfod / Meeting

PWYLLGOR PENODI PRIF SWYDDOGION
CHIEF OFFICERS APPOINTMENTS COMMITTEE

Dyddiad ac Amser / Date and Time

1:30pm, DYDD LLUN 2il o RAGFYR 2013

1:30pm, MONDAY 2nd of DECEMBER 2013

(Bydd paned ar gael o 1:00pm ymlaen)

(Refreshments available from 1:00pm onwards)

Lleoliad / Location

SIAMBR HYWEL DDA
SWYDDFEYDD Y CYNGOR/COUNCIL OFFICES,
CAERNARFON

Pwynt Cyswllt / Contact Point

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PWYLLGOR PENODI PRIF SWYDDOGION

CHIEF OFFICERS APPOINTMENTS COMMITTEE

Aelodaeth/Membership (15)

Plaid Cymru (7)

Y Cynghorwyr/Councillors

Dyfed Edwards Sian Gwenllian

Selwyn Griffiths Peredur Jenkins

Liz Saville Roberts Dyfrig Siencyn

R.H. Wyn Williams

Annibynnol/Independent (4)

Y Cynghorwyr/Councillors

Trefor Edwards Jean Forsyth

Eric M. Jones Angela Russell

Llais Gwynedd (2)

Y Cynghorwyr/Councillors

Alwyn Gruffydd Aeron M. Jones

Llafur/Labour (1)

Y Cynghorydd/Councillor

Brian Jones

Democratiaid Rhyddfrydol/Liberal Democrats (1)

Y Cynghorydd/Councillor

Stephen Churchman

Aelod Ex-officio/Ex-officio Member

Cadeirydd ac Is-gadeirydd y Cyngor
Chairman and Vice-chairman of the Council

AGENDA

1. WELCOME

2. APOLOGIES

To receive any apologies for absence.

3. DECLARATION OF PERSONAL CONNECTION

To receive any declaration of personal interest.

4. URGENT ITEMS

To note any items that is a matter of urgency in the view of the Chairman for consideration.

5. MINUTES

The Chairman shall propose that the minutes of the meeting of this committee held on 12 November 2013, be signed as a true record (copy herewith – white paper)

6. EXCLUSION OF PRESS AND PUBLIC

The Chairman shall propose that the press and public be excluded from the meeting during the discussion on the following item due to the likely disclosure of exempt information as defined in paragraph 12, Part 4, Schedule 12A of the Local Government Act 1972. This paragraph should apply because the report contains information regarding individuals and the individuals in question are entitled to privacy and there is no overriding public interest that requires the disclosure of personal information relating to those individuals, nor their identities. Consequently the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

7. APPOINTING A HEAD OF CHILDREN AND SUPPORTING FAMILIES DEPARTMENT

To interview applicants for the post – subject to the outcome of the Assessment Centre.

CHIEF OFFICERS APPOINTMENTS COMMITTEE, 12.11.13

Present: Councillor Peredur Jenkins (Chairman)

Councillors Stephen Churchman, Dyfed Edwards, Trevor Edwards, Jean Forsyth, Selwyn Griffiths, Alwyn Gruffydd, Sian Gwenllian, Brian Jones, Eric M. Jones, Liz Saville Roberts, Angela Russell, R.H. Wyn Williams

Also Present: Harry Thomas (Chief Executive), Iwan Trefor Jones (Corporate Director), A Morwena Edwards (Corporate Director), Alwyn Evans-Jones (Head of Human Resources Department), Geraint Owen (Senior Manager – Human Resources) and Lowri Haf Evans (Member Support and Scrutiny Officer)

1. WELCOME

The Chair welcomed everyone to the meeting.
Apologies were expressed to the Members that the application forms had been late reaching them. It was highlighted that the forms had been sent by first class post on Thursday evening 7.11.2013.
The proposal to postpone the meeting fell.

2. APOLOGIES

Apologies were received from Councillors Huw Edwards, Aeron Maldwyn Jones, Dewi Owen and Dyfrig Siencyn

3. DECLARATION OF PERSONAL INTEREST

The following members declared a personal interest for the reasons noted:

Councillor Selwyn Griffiths, in item 8 on the agenda, as he was an uncle to one of the candidates.

4. URGENT ITEMS

A late application had been received.
The proposal to allow the application to be considered fell.

RESOLVED THAT THE APPLICATION SHOULD NOT BE CONSIDERED.

5. MINUTES

The Chair signed the minutes of the previous meeting of this committee held on 12 July 2013 as a true record.

6. EXCLUSION OF PRESS AND PUBLIC

RESOLVED to exclude the press and public from the meeting during the discussion on the following item because of the likely disclosure of exempt

information as defined in paragraph 12, Part 4, Schedule 12A of the Local Government Act 1972. This paragraph applies because the report contains information relating to specific individuals and those individuals have a right to privacy. There is no public interest that calls for disclosing personal information regarding individuals or for them to be identified. Consequently, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

7. SHORTLIST FOR THE APPOINTMENT OF HEAD OF CHILDREN AND SUPPORTING FAMILIES DEPARTMENT

The Senior Manager – Human Resources reported that three applications had been received for the post. It was agreed that all three applications met the requirements of the post.

RESOLVED

**To place the three candidates on the shortlist.
To invite those candidates who succeed in the Assessment Centre to a final interview before the Committee.**

8. SHORTLIST FOR THE APPOINTMENT OF HEAD OF ADULTS, HEALTH AND WELL-BEING DEPARTMENT

The Senior Manager – Human Resources reported that eight applications had been received for the post.

RESOLVED

**To place six candidates on the shortlist.
To invite those candidates who succeed in the Assessment Centre to a final interview before the Committee.**

At the end of the meeting, possible questions to ask at the interview were considered, and it was decided that four of the nine questions would be adequate.

The meeting commenced at 1.00pm and concluded at 3.00pm.